

The Simcoe County District School Board has a policy which allows students to attend out-of-attendance-area schools providing there is sufficient space within the established class loading policies and the admittance of out-of-attendance-area students does not result in more staff than otherwise would be allocated. The policy also states that the board will assume no obligation to provide transportation for students who have chosen to attend out-of-attendance-area schools. The responsibility for getting to and from school will rest entirely with students and their parents/guardians. Students who are currently subject to or under expulsion are not eligible to attend an out-of-attendance-area school. The home school principal will forward the form to the receiving school principal who will complete section C and then forward the form to the appropriate superintendent for a decision.

## PART A – To be completed by the parent/guardian or student aged 18 or older

Date of Request:

### Student Information

Legal Last Name:

Legal First Name:

Legal Middle Name:

Preferred Last Name:

Preferred First Name:

Preferred Middle Name:

Date of Birth:

Student's Home Address

Street:

Apt/Suite:

City:

Province:

Postal Code:

Home School:

Grade Level (grade at current home school):

 Is the student currently subject to or under an expulsion?  Yes  No

 Does the student have a Safety Plan on file at the home school?  Yes  No

 Is there any other information that the school needs to ensure the safety and security of your child?  Yes  No

Total Credits Earned to Date (secondary students only):

Please attach Credit Counselling Summary (Student Status Sheet) to this application.

### Requested Out-of-Attendance-Area School

Requested School (school being requested to attend):

Grade Level (grade at requested school):

Requested Start of School Date:

(Month/Year)

Reason for Request. Please provide details supporting your request in the space below or attach as a document to this application.

### Parent/Guardian Information

 Custody:  Both Parents  Mother  Father  Joint\*  Other

**\* In the case of Joint Custody, both parents must agree to the out-of-attendance-area request. If a custodial parent is not in agreement, the out-of-attendance-area request will be denied or revoked.**

 Are there legal documents that set out custody and access to the student?  Yes  No

 Is a Court Order filed in the student's OSR?  Yes  No

*Note: It is the responsibility of the parent/guardian to provide a copy of the most recent court order/custody agreement for the Ontario Student Record (OSR) and to inform the school about any special custody and/or access arrangements, including restraining orders, interim orders, amending orders, etc.*

Student Living With (please specify):

Parent/Guardian #1 Name:  Relationship to Student:

Home Phone:  Work Phone:  Cell Phone:

Address:  Same as student / If different from student:  
Street:  Apt/Suite:  City:  Province:  Postal Code:

Parent/Guardian #2 Name:  Relationship to Student:

Home Phone:  Work Phone:  Cell Phone:

Address:  Same as student / If different from student:  
Street:  Apt/Suite:  City:  Province:  Postal Code:

**Parent/Guardian/Adult Student Acknowledgement**

Personal information collected on this form is collected under the authority of the *Education Act*, section 171. (1)7, Schools and Attendance Areas in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* for the purpose of accessing student eligibility to attend an out-of-attendance-area school in accordance with Simcoe County District School Board Policy 2310 – School Attendance Areas. This form shall be retained for the current and the following two school years. Questions regarding personal information collected on this form may be directed to the school principal.

I/we certify that the information that I/we have provided on this form is accurate and current to the best of my/our knowledge.

<input type="checkbox"/> Parent 1 / <input type="checkbox"/> Guardian 1 /	Name (please print)	Signature	Date
<input type="checkbox"/> Adult Student	<input type="text"/>	<input type="text"/>	<input type="text"/>

**PART B – To be completed by the home school principal**

Home School:  Student Currently Registered:  Yes  No

Principal Name:  Principal Signature:  Date:

Principal's Comments/Notes:

**PART C – To be completed by the requested school principal**

Requested School:

Principal Name:  Principal Signature:  Date:

Principal's Recommendations (in consultation with superintendent of education):

**PART D – To be completed by the superintendent of education**

Request Approved  Request Denied

Rationale for Denial of Request:

Superintendent of Education Name:  Superintendent of Education Signature:  Date: